



**Lakeside Multiplex Babine/Decker Room  
Not For Profit Discount Policy PR 7**

Individual Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Date/Time of Event: \_\_\_\_\_

Brief Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Non-Profit Eligibility Criteria:**

- 1) Only registered not-for-profit societies are eligible for this reduction of fees.
- 2) The event must be open to the public and not exclude participants based on age, race, nationality, gender, sexuality, or disabilities
- 3) The event must not occupy more than 3 hours in total of the Babine/Decker room schedule. Any additional time must be paid for by the organization. *(See Additional Conditions)*
- 4) Event coordinators must demonstrate the ability to produce a well-planned, safe event
- 5) The event host must also agree to do the following:
  - a) Obtain all required permits, clearances, insurance, and event authorizations in a timely manner and provide copies of all related documents to the Village of Burns Lake one (1) week prior to the event date.
  - b) Acknowledge the support of the Village of Burns Lake where appropriate.
- 6) Rentals are subject to the availability of the room.

Do you qualify for the discount of rental fees for your Non-profit      No       Yes

Signature: \_\_\_\_\_

For Multiplex Staff Only	
Rec Director Approval: _____	Date: _____

### **Additional Conditions:**

Additional conditions that apply to the rental of the space:

1. Eligible events will be provided a **75% discount** on rental fees (to a **maximum of 3 hours**). Events that wish to utilize the room for a **full day** are eligible for a **50% discount** on the space rental provided that they meet all of the other criteria. No complete waiver of fees will be given.
2. Any staff overtime that is incurred due to the use of the space (i.e. if the event is held outside of facility hours) must be paid for by the event.
3. Ongoing or regular events are not eligible.
4. Any loss or damage of Multiplex property as a result of the event is the responsibility of the applicant, and appropriate damages must be paid.