



LAKESIDE MULTIPLEX SPACE RENTAL FORM

This contract is for the rental and usage of the Lakeside Multiplex room rental by a contractor for the purpose of various events.

Contractor information:

Name: _____ Business Name (if applicable): _____

Address: _____

Contract Phone: _____ Email: _____

Purpose of Rental:

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Number of People expected to participate: _____

Requested Dates/Times: _____

Room requirements (e.g. Tables, chairs, etc): _____

Equipment/Facilities Needed:

Weight Room _____ Racquet/Squash Court _____ Climbing Wall _____

Multi-Purpose Rooms (1 or 2) _____

Any additional Village-Owned Equipment (e.g. A/V equipment) _____

Multi-Use Room Rental Fee			
Section	Single	Double	Day Rate
Youth Rate	\$22/hr	\$38.50/hr	\$330.00
Adult Rate	\$38.50/hr	\$60.50/hr	
Seniors Rate(60+)	\$22/hr	\$38.50/hr	
Day Rate (Both rooms)			
Squash Room Rental Fee			\$242.00
Climbing Wall Rental Fee			\$242.00

Agreement:

I, _____ (the contractor), agree to pay the total rental amount of \$ _____-for the use of the Village of Burns Lake Facility, Lakeside Multiplex, with a full understanding of the following:

- The Lakeside Multiplex room may be opened for use only when booking is made or an event is being hosted.
- Permission to use equipment within the room must be granted prior to usage.
- Any deviations from, or adjustments to, the formation of equipment in the room will be the responsibility of the group.
- The Lakeside Multiplex room equipment must not be removed from the room.
- Abuse of the room amenities may constitute grounds for immediate restriction of the use of the facility.
- The room and surrounding areas must be cleared of all refuse after use.
- Users of the space are required to switch-off the technology and lights when the function is over.
- While the management will take every precaution to ensure that the rental space is properly maintained, it will not assume responsibility for any accidents to users or for any loss and/or damage to their personal property, nor for injury or death, etc.
- No illegal or immoral activities are allowed to be conducted in the room.
- The liability for any personal injury and/or property damage resulting from improper or unauthorized use of the rental space, or any property, facilities, or equipment by any resident or his/her guests is the responsible for all guests complying with these rules and regulations.
- The Village of Burns Lake reserves the right to suspend the use of privileges to any user that violates these rules and regulations.
- Available equipment for rentals may include; projector, projector screen, white board, table(s), chair(s), conference calling, mounted 50" television and surround sound system, DVD and Blue-ray player.
- Items not provided for rentals include; coffee, cream, sugar, cutlery, food or drinks, Xbox, iPod.
- Cancellation of the rental must be notified to Lakeside Multiplex staff within seven, (7) days prior to date of rental.
- Catering is also available. For options please contact the Cub Café at (250)692-6687.

This agreement is effective beginning _____,

And is valid until, _____.

Contractor Signature: _____ Date: _____.

Staff Signature: _____ Date: _____.

For completion by Village Staff (please Initial)	
Proof of Insurance: _____	Criminal Record Check (if applicable): _____
Rental Payment: _____	Date Completed: _____